



COLUMBUS STATE UNIVERSITY

APPLICATION FOR OUT-OF-STATE TUITION WAIVER FOR FULL-TIME PUBLIC SCHOOL & TCSG EMPLOYEES AND THEIR DEPENDENT(S)

NOTE: This petition is for information purposes only and does not in any way imply a determination of legal residence in Georgia. If approved this petition will grant a waiver that will allow you pay the in-state tuition rate for a period of 12 months. **The Petition for Georgia Residence Classification Form is available at www.ColumbusState.edu/forms/**

Section I – To be completed by the STUDENT

Name:		Student ID:	
Address:			
City:		State:	Zip:
Email:			Phone:
Term applying for waiver: <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer Year: _____			
Waiver application is based on full-time employment with a Georgia public School or with a unit of the Technical College System of Georgia (TCSG) of:			
<input type="checkbox"/> Self <input type="checkbox"/> Parent (students under the age of 24 only) <input type="checkbox"/> U.S. court-appointed legal guardian (students under the age of 24 only) <input type="checkbox"/> Spouse			
Full name of employee upon whom waiver application is based: _____			
Name of employer:			
Employer address:			
Employer city:		Employer zip:	
Employer phone number:		Date of employment:	
Currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No		Is employment full-time? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Section II – STUDENT Oath and Affirmation

I understand that any material false statement made knowingly and willingly by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.

Student Signature

Date

Section III –Documentation Requirements

ALL STUDENTS MUST PROVIDE ONE OF THE FOLLOWING:

- A. A complete copy of a current contract indicating full-time employment with a Georgia public school;
- B. An official letter on letterhead or employment verification form from the human resources office of a public school system verifying current, full-time employment with a Georgia public school; or
- C. An official letter on letterhead or employment verification form from the human resources office of a unit of the Technical College System of Georgia (TCSG) verifying current, full-time TCSG employment.

LAWFUL PRESENCE IN THE UNITED STATES

In addition to the above waiver-specific documentation requirements, students must be verified to be lawfully present in the United States to be eligible for any out-of-state tuition waiver.

NOTE: Additional documentation may be requested to determine waiver eligibility.

IN ADDITION, STUDENTS APPLYING BASED ON THE EMPLOYMENT OF A PARENT, U.S. COURT-APPOINTED LEGAL GUARDIAN OR SPOUSE MUST SUBMIT ONE OF THE DOCUMENTS LISTED UNDER EITHER A, B, OR C BELOW, AS APPROPRIATE:

A. APPLYING BASED ON A PARENT (Students under the age of 24 only)

- Copy of the birth certificate for the student listing the individual with qualifying employment as their parent; or
- Copy of the federal income tax return filed by the individual with qualifying employment for the most recent tax year listing the student as a dependent child.

B. APPLYING BASED ON A U.S. COURT-APPOINTED LEGAL GUARDIAN (Students under the age of 24 only)

- Copy of U.S. court documentation listing the individual with qualifying employment as the guardian of the student; or
- Copy of the federal income tax return filed by the individual with qualifying employment for the most recent tax year listing the student as a dependent child.

C. APPLYING BASED ON A SPOUSE

- Copy of the marriage certificate for the individual with the qualifying employment and the student; or
- Copy of a jointly filed federal tax return filed by the individual with the qualifying employment for the most recent tax year listing the student as a spouse. Or, a copy of a jointly filed federal income tax return filed by the student for the most recent tax year listing the individual with the qualifying employment as a spouse.

Submit completed form and required documentation to:

Columbus State University
Office of Admissions
4225 University Avenue
Columbus, GA 31907
(706) 507-8800
Fax: (706) 568-2462
Email: Admissions@ColumbusState.edu